

SET UP

1. Set up may begin one (1) hour prior to the opening time of 9:00 a.m.
2. Vehicles may be driven to booth to unload but please move as soon as possible.
3. Please be aware of fellow vendors and pedestrians when driving within the market.
4. Do not drive your vehicle into Market area during open hours (9:00-2:00)

SAFETY AND LOGISTICS

1. TOBACCO PRODUCTS WILL BE PROHIBITED AT THE MONROE ON THE MOVE FARMERS MARKET, including Electronic Devices.
2. The City of Madisonville will provide Port-a-Potty's. Please notify a Monroe on the Move Farmers Market Manager if there is an issue with them.
3. Vendors are responsible for the security and safety of their products while at the market. Monroe on the Move Farmer's Market and the Monroe County Health Council will not be responsible for any loss, theft or damage to vendor merchandise, displays or products at any time while at the market.
4. We suggest that all vendor's carry their own insurance.

VENDOR GRIEVANCES

1. We do request patience from our vendors as this is a new endeavor for us all, however in the event of a complaint/problem/etc please contact the on-site Monroe on the Move Farmers Market Manager, you may also email Gabbie McConkey at mililgab@aol.com or Patty Williford at patty.williford@gmail.com. Office number through week: 423-545-3015

BREAK DOWN

1. Vendors will not begin breaking down their booths until the close of the Market, 2:00p.m.
2. To load your vehicle, please follow same rules as for set up.
3. Vendors are responsible for cleaning up their booth space. Failure to do so may result in penalties, future restrictions and/or expulsion.

ARTS AND CRAFT VENDORS

Arts & Crafts products are items that have been made by hand, by the applicant. A majority of the tools and equipment used to produce products must require skill, personal handling, and/or manipulation.

UNACCEPTED Products: Second hand/vintage items, commercial or imported items, faux & dried flower arrangements and terrariums*, cut/pressed bottles, embellished objects such as non-applicant made painted boxes, glasses, stones, shells etc. **, beaded jewelry assembled of only purchased components, (jewelry made with applicant-made bead or findings is acceptable), soy candles***, item made from commercial kits, molds, and commercially available plans, promotional material****. This guide is not intended as an exhaustive list.

*Living plants are acceptable as an Agriculture product and must be grown by the vendor; this includes terrariums. Fresh and dried flower arrangements fall into the same category; vendors must grow as well as dry all flowers, filler, and greenery within the arrangement.

**Upcycled products are permitted but must be extensively embroidered, dyed, printed, painted, reworked, etc, by the vendor. The affixing of commercially made items, such as ribbons, beads, appliqués, or simply adding paint to a product is not acceptable.

***Candles made from beeswax raised by the vendor are acceptable.

****Commercially manufactured reproductions (t-shirts, mugs, art prints, etc.) of original art are permitted but on a limited scale. This includes promotional material for your brand.